NIC Career Services Career Assessment Procedures

“I Don’t Know What I Want to Study in College” ★ “I Need to Find the Best Career for Me”
“I Need to Confirm that I’m Headed in the Right Direction” (All Students)

*Please note that time must be allowed between assessment payment, and the appointment time that is scheduled to receive the results (a week is ideal, but at least a few days is necessary).

#1 The Strong Interest Inventory – Best Career Assessment in the World – Ages 14 and up

1. Schedule a 1 hour appointment with Gail Laferriere or Peg Getty (include name, phone, email)
2. Go to www.nic.edu/career Step 1: Finding Out About Yourself. Under Strong Interest Inventory, click Pay Online. The cost is $20
3. Once you receive your receipt via email, please email it to career@nic.edu
4. By the end of the next Tuesday, Wednesday, or Thursday, Gail or Peg creates a project on the Elevate site, and student is sent email invite from no-reply@themyersbriggs.net
5. Student completes the Strong Interest Inventory questions on the Elevate web site
6. Student comes in for appointment with career counselor to receive the results

#2 The Myers-Briggs Type Indicator (MBTI) – Nearly Tied for Best Career Assessment – Ages 14 and up

1. Schedule a 1½ hour appointment with Gail Laferriere or Peg Getty (include name, phone, email)
2. Go to www.nic.edu/career Step 1: Finding Out About Yourself. Under Myers-Briggs Type Indicator, Click Pay Online. The cost is $30
3. Once you receive your receipt via email, please email it to career@nic.edu
4. By the end of the next Tuesday, Wednesday, or Thursday, Gail or Peg creates a project on the Elevate site, and student is sent email invite from no-reply@themyersbriggs.net
5. Student comes in person to Advising and Career Services to receive the paper MBTI packet
6. Student completes the Myers-Briggs Type Indicator questions on the Elevate web site, AND the questions and scoring of the three brief instruments in the paper Myers-Briggs packet
7. Student comes in for appointment with career counselor, brings the completed MBTI packet, verifies “best-fit type” with the career counselor, and receives the results

#3 The ACT Profile – Reliable and Valid and Developed by Many Key Theorists in the Field – Age 13 & up

1. Schedule a 1 hour appointment with Gail Laferriere or Peg Getty (include name, phone, email)
2. Notify Gail or Peg so they can send invite to complete online portion before their appointment
3. Gail or Peg sends an email invitation to the student
4. Student completes the ACT Profile questions on the web site
5. Student comes in for appointment with career counselor and receives the results

#4 The Micro-SKILLS – Reliable and Valid - Great for hands-on learners, and adults who have some life experience – looks at transferable skills (not the best for high school or very young students)

1. Schedule a 1½ hr appointment with Gail Laferriere or Peg Getty (include name, phone, email)
2. Student comes in for appointment with career counselor, completes assessment, and receives results

★ Every student who comes in for career assessment with career counseling, will also receive a CIS portfolio to research wages, employment outlook, & training requirements for any careers of interest.

★ Best practice is a minimum of two assessments, since career choice is such an important life decision.