**Dress for Success**

Men and Women

Conservative two-piece business suit (solid dark blue or grey is best)
Conservative long-sleeved shirt/blouse (white is best, pastel is next best)
Clean, polished conservative shoes
Well-groomed hairstyle
Clean, trimmed fingernails
Minimal cologne or perfume
Empty pockets--no bulges or tinkling coins
No gum, candy, cigarettes or other objects in your mouth
Light briefcase or portfolio case
No visible body piercing beyond conservative ear piercing for women (no nose rings, no eyebrow rings, etc.)
Well-brushed teeth and fresh breath; no body odor

Men

Necktie should be silk with a conservative pattern
Dark shoes (black lace-ups are best)
Dark socks (black is best)
Get a haircut; short hair always fares best in interviews
If you have a beard or mustache, they should be neatly trimmed
No rings other than wedding ring or college ring
No earrings (if you normally wear one, take it out)

Women

Always wear a suit with a jacket; no dresses
No high heels
Conservative hosiery at or near skin color (and no runs!)
No purses, small or large; carry a briefcase instead
If you wear nail polish (not required), use clear or a conservative color
Minimal use of makeup (it should not be too noticeable)
Minimal jewelry; no more than one ring on each hand
One set of earrings only
Web Sites:

Dressing For Interview Success
http://www.collegegrad.com/jobsearch/Competitive-Interview-Prep/Dressing-for-Interview-Success/

Men’s Wearhouse
http://www.menswearhouse.com/shop/ContentAttachmentView_-1_12751_12001__85067__InterviewAttire.html


Books:

Attention to Detail: A Gentleman's Guide to Professional Appearance and Conduct by Clinton T. Greenleaf III

Attention to Detail: A Woman's Guide to Professional Appearance and Conduct by Clinton T., III

Buff and Polish: A Practical Guide to Enhance Your Professional Image and Communication Style by Kathryn J. Volin - RECOMMENDED

Casual Power: How to Power Up Your Nonverbal Communication & Dress Down for Success by Sherry Maysonave - RECOMMENDED

Dressing Smart in the New Millennium by Joanna Nicholson

John T. Molloy's New Dress for Success by John T. Molloy

Looking Good: A Comprehensive Guide to Wardrobe Planning, Color & Personal Style Development by Nancy Nix-Rice

Maximum Style: Look Sharp and Feel Confident in Every Situation (Men's Health Life Improvement Guides) by Perry Garfinkel

The New Professional Image: From Business Casual to the Ultimate Power Look by Susan Bixler - RECOMMENDED

New Women's Dress for Success by John Molloy

Style and the Man by Alan J. Flusser

*According to a survey made for Accountants on Call, 75 percent of American corporations have some sort of dress code. Most aren’t written down – but are understood. ~ Career Opportunities News