Recreational Sports Supervisor

- **Duties and Responsibilities:**
  - Inspect all equipment and the facility before each event. Complete the Facility Check-list each day and return forms to Recreational Sports Coordinator.
  - Assure that all score sheets are prepared, distributed, and updated for each event.
  - Ensure that each participant is eligible prior to the season and completed their liability waiver.
  - Maintain control of all aspects of the game, including participant and spectator conduct. Resolve conflicts as needed.
  - Note any unsportsmanlike conduct, and report to Recreational Sports Coordinator.
  - Properly complete Accident Report Forms as needed.
  - Ensure a safe environment for all staff and participants.
  - Facilitate Team-Representative Meetings to ensure each team is aware of the rules and schedule for the league.
  - Update all Recreational Sports social media sites.
  - Assign officials and scorekeepers for each game and officiate when needed.
  - Attend and contribute to weekly Supervisor Meetings.
  - Represent the Recreational Sports program in a professional manner at all times.
  - Provide a friendly, welcoming and inclusive environment.
  - Perform other duties as assigned.

- **Required Qualifications:**
  - Currently enrolled North Idaho College student.
  - Possess CPR/AED and First Aid certification or willing to obtain certifications within 30 days of employment.
  - Meet and maintain Student Leadership Academic Policy grade requirements.
  - Willingness and ability to work evening hours.
  - Practices good sportsmanship, acts responsibly and has a positive attitude.