Professional Consortium Series 2020

A Monthly Workshop for Business Professionals to Sharpen Their Skills and Stay Ahead of the Competition!

Class Schedule: 8:30am - 11:00am at Workforce Training Center

1/15/2020  DEALING WITH DIFFICULT PEOPLE
2/12/2020  BUDDY TO BOSS
3/11/2020  PEER TO PEER FEEDBACK
4/08/2020  TIME MANAGEMENT
5/13/2020  LEADING EFFECTIVE MEETING
6/10/2020  GENERATIONS IN THE WORKPLACE

Membership Cost: $550 for the first seat. $500 for each additional seat. Each membership entitles you to one seat in each business workshop class for the current series.

Register Today!  nic.edu/pcs  208-769-3214
Class Descriptions:

Dealing with Difficult People:

This course covers tactics for interacting with challenging people and handling tough situations. This training workshop addresses people styles, de-escalation techniques, difficult behaviors, and how to take positive steps to turning problem relationships around.

Buddy to Boss:

Making the leap from peer to boss is never easy. In addition to dramatic change, new managers frequently struggle to balance their old coworker relationships with their new management responsibilities. This course is designed to help participants make a successful transition from “coworker” to “manager” or “supervisor”

Peer to Peer Feedback:

Peer Feedback course offers a dynamic learning experience providing opportunity for participants to learn and grow from each other. Everyone comes to the table with different skills, talents, experiences and thought processes. Discover how to get the most out of your team.

Time Management:

Learn how to be more productive at work make quick decisions and prioritize. This Time Management course will show you best practices for prioritizing tasks, overcoming procrastination, improving your concentration, and dealing with frequent distractions.

Leading Effective Meetings

The course is designed to increase understanding of effective meeting facilitation and to improve the skills of participants to be better facilitators and increase communication. The course will focuses on the principles of effective meeting facilitation and meeting development allowing for hands-on intensive practice to implement learning and improve meeting performance.

Generations in the Workplace

Whether you’re a front line manager, an owner, or an employee who wants to become an effective Team leader, understanding generational differences is essential in today’s business environment. This Session will help participants to better understand themselves and others in the workplace. Learn to communicate better, deal with change, increase productivity, and develop a more respectful Workplace.

Register Today! nic.edu/pcs 208-769-3214