Checklist for New Dependent Students
Complete items 1 thru 4 ASAP to prevent enrollment and financial aid delays.

1. Apply for Admissions.
   http://www.nic.edu/admissions/apply.aspx

2. Submit Transcripts.
   Request official copies of high school and college transcripts.

3. Complete the Free Application for Federal Student Aid (FAFSA):
   https://www.fafsa.ed.gov
   It is recommended that you also complete the FAFSA. You may qualify for grants, loans, and scholarships but you must apply. Based on your FAFSA application, you may also be eligible for work-study employment at NIC. Typically, this is a 6 to 8 week process to complete. Contact the NIC Financial Aid office for more FAFSA information. http://www.nic.edu/websites/default.aspx?dpt=29

4. Apply for GI Bill.
   http://www.vabenefits.vba.va.gov/vonapp/default.asp
   If you need assistance determining which GI Bill to choose, contact Kecia Siegel at 208-769-3281. The VA generally takes 4 to 6 weeks to process initial applications. Once the application is processed, you will receive a Certificate of Eligibility.

5. Check your postal mailbox and school email account.
   Admissions will mail you an applied letter to the address you entered on your Admissions application. There will be instructions that details your next steps. Most important next steps will be to set up your MyNIC and school email accounts. Official communication from NIC to you will be sent to your NIC email account known as Cardinal Mail. Follow the prompts to setup your accounts: http://www.nic.edu/mynic/

6. Schedule your math and English placement assessments through the NIC Testing Center.
   http://www.nic.edu/websites/default.aspx?dpt=61&pageId=6476
   See the information at the above link to determine if you need to take the assessments. Student ID number and Cardinal email address are required to schedule your appointment.

7. Schedule appointment with Career Services.
   www.nic.edu/career
   They will help you determine career goal and major (208-769-7821).

8. Complete the New Student Questionnaire.
   Upon acceptance you will receive a letter and email from the Admissions Office indicating to complete the New Student Questionnaire. At the end of the questionnaire, you will be able to sign-up online for an appointment with an advisor.

   New students cannot register in classes until they meet with an advisor. At this appointment you will create an education plan and register for classes using the Self-Service registration system accessed through the MyNIC portal.

10. Apply for Scholarships.
    http://www.nic.edu/websites/default.aspx?dpt=64&pageId=4113
    Also apply on your MyNIC account under Bookmarks and NIC Foundation Scholarship Application.

11. Schedule appointment with the Veterans Advisor. Carl George, Veterans Advisor is located in The Veterans Center, Edminister Student Union Building, Lower Level, Room 004 Email: cgeorge@nic.edu. (208 666-8027)

12. Meet with the Veterans Coordinator to complete the GI Bill process. Kecia Siegel, Veterans Coordinator is located in The Registrar’s Office, Lee-Kildow Hall, Room 116, 208-769-3281.