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## NORTH IDAHO COLLEGE FOUNDATION FACULTY ACHIEVEMENT AWARD

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The Faculty Achievement Award is an opportunity to recognize exceptional teaching. The award honors individuals at NIC who have demonstrated excellence in their craft of inspiring students to learn and excel as they strive to accomplish their goals. The North Idaho College Foundation proudly provides the funding for these awards.

### **Criteria:**

For the purposes of this award, faculty achievement will be defined by the criteria used for North Idaho College tenure and non-tenured faculty evaluations. These criteria include:

- 1) Academic or technical preparation
- 2) Teaching effectiveness

Professional effectiveness with students which includes but is not limited to classroom teaching effectiveness, counseling, advising, instructional program presentation and coordination, exemplary library service to students and the NIC campus.

- 3) Dependability in meeting contractual responsibilities (i.e. committee service, college service)
- 4) Professional growth
- 5) Professional ethics

### **The Process:**

1. North Idaho College will offer one or more monetary awards.
2. The cash awards given to full-time faculty members may vary from \$500 - \$1500.
3. Only full-time faculty members who are employed by North Idaho College and have been directly involved in classroom instruction or librarianship for four or more years will be eligible for awards. Division chairpersons are eligible for the award if nominated by a faculty member, Dean or the Vice President for Instruction.
4. Initial nominations will be made by:
  - a) Classroom instructors to their division chairs
  - b) Division chairs to the respective Dean
  - c) Librarians to the Director of the Library
  - d) Students to the ASNIC President
  - e) Staff to the Vice President for Instruction.
5. Initial nominating materials will include:
  - a) The nominator's name, address, and telephone number;
  - b) A one-page nominating letter delineating the reasons for the nomination.

**These nominations are to be forwarded to the Vice President for  
Instruction by the April 6, 2018.**

6. The Vice President for Instruction's designee, deans, division chairs, the Vice President for Student Services or designee, the Library Director, and the ASNIC President will gather the nominations submitted to them. If no nominations are forthcoming, the division chairs and/or the Library Director may elect to nominate faculty members.

**These nominations are to be forwarded to the Vice-President for Instruction.**

7. The Vice-President for Instruction, or designee, will contact the finalists and request from them:
  - a) A current vita;
  - b) A brief written commentary addressing the criteria outlined above should not exceed 2 pages;
  - c) Any of the following: student surveys; student course evaluations; student evaluations of programs and/or teaching/learning activities; student written comments; student campus survey data supporting service excellence; student service testimonials, letters and/or commendations and awards. **No identifiable student information may be included (remove names of students).**
8. Packets for each nominee will be prepared by the Vice President for Instruction's office, or designee, for the selection committee. Packets will include:
  - a) Nominator's name, address, and telephone number;
  - b) Initial nomination letter;
  - c) Faculty member's current vita;
  - d) Faculty member's commentary addressing the selection criteria;
  - e) Any or all of the following: student surveys; student course evaluations; student evaluations of programs and/or teaching/learning activities; student written comments; student campus survey data supporting service excellence; student service testimonials, letters and/or commendations and awards; **No identifiable student information may be included (remove names of students).**
9. The packets of the finalists will be turned over to a selection committee. The selection committee meeting will be called by the last Friday of April with the Vice President for Instruction, or designee, acting as its chair. The committee will be composed of:
  - a) Two previous award recipients;
  - b) One voting member from Instructional Council;
  - c) ASNIC President;
  - d) Vice President for Instruction, or designee;
  - e) Vice President for Student Services, or designee.
10. The selection committee's responsibility will be to evaluate the nominating materials for each finalist to determine the final recipient(s).