Policy Narrative

Employees and affiliates who have access to North Idaho College (NIC) institutional data are responsible for protecting the confidentiality, integrity, and availability of these resources.

NIC will provide a mandatory annual Information Technology security awareness training program for its employees and affiliates.

Definitions

“*Institutional Data*" refers to any type of information that is processed, created, collected, transferred, recorded, or stored by NIC to conduct NIC business.

“*Security Awareness*” is the knowledge and commitment of the NIC community regarding the necessity to protect institutional data.